## **Cancel your Recurring Transaction**

- 1. Go to app.securegive.com and sign in.
- 2. In the upper right corner, click on your User Account Icon > Recurring Transactions.
- 3. You'll see a list of all active recurring transactions.
- 4. Click on the words "View/Manage."
- 5. From there, use the buttons below the frequency details to manage your recurring.

| Cancel |
|--------|

6. To cancel your recurring transaction, select the Cancel button. In the Cancel Recurring window that appears at the right, check the "Yes, I want to cancel this recurring transaction" box at the bottom. (You may have to scroll down to see it.) Finally, select the Cancel Recurring button. Now your recurring transaction will no longer process, and it will be moved to the Canceled status. If the recurring transaction did not process any transactions, it will be completely removed from your account

## **Cancel Recurring**

This recurring transaction will move to a "Canceled" status and keep any history of previous transactions. If no transactions have been made, the recurring transaction will no longer be visible.

